

May 9-10, 2019

**State Of Alaska**

**DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**May 9 – 10, 2019**

**Thursday, May 9, 2019**

**Agenda Item – Call to order and Roll call**

Board Chair Al Levy called the meeting to order at 9:17 am.

Those present constituting a quorum of the Board:

Al Levy, Psychological Associate

Joel Wieman, Psychologist

Matthew Dammeyer, Psychologist

Erin Johnson, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

Lacey Bartlett, Licensing Examiner

Sara Chambers, Director

Erika Prieksat & Sonia Lipker, Investigators

**Agenda Item – Review & Approve Agenda**

The board reviewed the drafted agenda of the meeting

**In a motion duly made by Erin Johnson and seconded by Matthew Dammeyer, with unanimous consent, it was resolved to approve the agenda as amended.**

**Agenda Item – Exam Scoring**

**Upon a motion made by Matt Dammeyer, seconded by Erin Johnson, and approved unanimously, it was resolved to enter into Executive Session in accordance with AS 44.62.310(c), and Alaska constitutional right to privacy provisions for the purpose of discussing matters involving matters consideration of government records that by law are not subject to public disclosure. Board staff Lacey Bartlett to remain in the room.**

**Off Record: 9:24am**

**On Record: 10:18am**

After scoring exams, the board briefly reviewed the next items on the agenda before taking a break.

**Off Record: 10:20am**

**On Record: 10:36am**

**Agenda Item – Board Business**

Board Chair, Al Levy, began the discussion regarding scheduling attendees to the upcoming ASPPB Year-end Conference. Chair Levy expressed sincere interest in having the 2 new board members attend the upcoming conference as priority. This being priority and requesting the entire board be able to attend as secondary. The conference is set for October 16-20, 2019. Board Chair Al Levy stated he would start the request for travel.

It was also discussed to schedule the rest of the board meetings for the year. The Board decided to hold the next meetings August 29<sup>th</sup> – 30<sup>th</sup>, 2019 and November 7<sup>th</sup> – 8<sup>th</sup>, 2019. Testing Dates for the SLEE were set for 2 weeks prior to the meeting, as the Divisions scheduling best allows.

The Board took the opportunity to fully introduce themselves as we have 2 new members. It was also discussed how the Board Chair and other senior members of the Board will be terming out next spring. To ensure the best and most efficient operation of the board, Chair Levy discussed the prospect of training new board members to take the lead and having elections of a new Board Chair in the near future. Discussion involved the dynamics of the Board's operations, potential risks the Board faces with turnover/new leadership, new members were able to ask questions they've had so far, and some board concerns were expressed. Fellow board members agreed training would be very useful and the new members will examine their prospective election to open board positions, as their professional obligations allow.

**Agenda Item – Public Comment**

There were no members of the public that wished to provide public comments to the board.

Off Record: 11:38am

On Record: 11:43am

**In a motion duly made by Erin Johnson and seconded by Matthew Dammeyer, with unanimous consent, it was resolved to approve the agenda to recess for lunch.**

**Recess for Lunch: 11:44am – 1:04pm**

*Investigators Sonia Lipker & Erika Prieksat joined @ 1pm*

**Agenda Item – Investigative Report**

Investigator Erika Prieksat addressed the board with current investigation. There were Zero opened matters from January 18, 2019 – April 25, 2019, 4 closed matters, and 2 remain ongoing. The Board questioned if the closed items were updated by the complainant, will it be reopened and the answer was yes. Pending matters are in varying stages of the investigative process and will be updated as

**Agenda Item – Investigative Training**

92 **Upon a motion made by Erin Johnson, seconded by Joel Wieman, and approved unanimously, it was**  
93 **resolved to enter into Executive Session in accordance with AS 44.62.310(c), and Alaska constitutional**  
94 **right to privacy provisions for the purpose of discussing matters involving matters consideration of**  
95 **government records that by law are not subject to public disclosure. Board staff Lacey Bartlett, Sonia**  
96 **Lipker, & Erika Prieksat to remain in the room.**

97  
98 **Off Record: 1:08pm**

99 **On Record: 1:50pm**

100  
101 Board Chair Al Levy wanted to state on the record after coming out of Executive Session that the training  
102 provided by our Investigations Team was outstanding and very informative. Also, the request had been  
103 made to have our Investigative Team provide annual training during the May meetings.

104  
105 **Off Record: 1:51pm**

106 **On Record: 2:00pm**

107  
108 **Agenda Item – Division Update**

109  
110 Director Sara Chambers was running behind from a legislative hearing so to make best use of their time,  
111 the board began reviewing the applications in OnBoard. Director Chambers joined at 2:16pm and began  
112 the division update.

113  
114 **Fiscal Year 2019 (FY19) 3<sup>rd</sup> Quarter:**

115 At the end of the 3<sup>rd</sup> quarter of FY19 the board income was \$25,206 and the outgoing has been \$68,629.  
116 Director Chambers advised the board the income showing is lower than usual due to the new licensing  
117 fees just going into effect. Renewals have since launched and the board will see their total revenue  
118 grow. Additionally, it was questioned why personal services costs are higher than previous years. It was  
119 advised it's likely due to having new full-time staffed and having regulations projects.

120  
121 Director Chambers reviewed the indirect vs direct expenses, how these expenses are figured, and what  
122 the boards past trends have looked like. The Board is on track for reducing the overall surplus to be  
123 more in line with outgoing costs.

124  
125 Chair Levy inquired of Director Chambers a letter that was forwarded to the Commissioner in April. It  
126 was stated the letter provided was compelling and the division had been working diligently to try and  
127 accommodate the requests made. As additional information comes available or new developments are  
128 made, The Board will be notified.

129  
130 **Agenda Item – Application Review**

131  
132 Board Chair Levy turned the board's attention to the three applications that needed to be reviewed.  
133 OnBoard had been utilized for 2 of the 3 voting with one application that had been added more  
134 recently. Of the 3 applications, 2 votes were completed in OnBoard.

135  
136 The recently added application was tabled by the board, allowing the applicant the opportunity to  
137 provide additional or corrected information, per roll call vote. Staff was directed to contact the applicant  
138 individually.

**Michael Gould – Reinstatement of Lapsed License**

**Al Levy-Table**

**Joel Wieman-Table**

**Matthew Dammeyer-Table**

**Erin Johnson-Table**

**Recess at 3:07 pm until 9:00 am on Friday, May 10, 2019.**

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**BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**May 9 – 10, 2019**

**Friday, May 10, 2019**

**Agenda Item – Call to order and Roll call**

Board Chair Al Levy called the meeting to order at 9:16 am.

Those present constituting a quorum of the Board:

Al Levy, Psychological Associate

Joel Wieman, Psychologist

Matthew Dammeyer, Psychologist

Erin Johnson, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

Lacey Bartlett, Licensing Examiner

Public Present, Michael Reed, AKPA

Chair Levy wanted to state for the record the late start time was due to issues with technological issues and coordination between Anchorage staff and Juneau staff to conduct the meeting via videoconference.

**In a motion duly made by Erin Johnson and seconded by Joel Wieman, with unanimous consent, it was resolved to amend the agenda to make Courtesy License Update a separate agenda item.**

**Agenda Item – Courtesy License Update**

Examiner Bartlett updated the Board on the status of current courtesy licenses. Of the 6 Active Courtesy Licenses, all but 2 were compliant. The 2 who were out of compliance had been sent status letters, requesting immediate response. The Board questioned what the process was for following up on repeated noncompliance. It was advised after so many status letters being sent and no response being received, the file gets referred to investigations for further action.

**Agenda Item – Correspondence**

The Board reviewed the items received for Correspondence. Items included the PSYPACT announcement, letter regarding the EPPP test, and a letter submitted to the Commissioner regarding

board travel. After brief discussions on the items, it was suggested no action needed to be taken by the Board. However new board members did express their gratitude for the correspondence to the Commissioner regarding travel. They too felt the need to increased face to face meetings for board development and training.

**Agenda Item – Review/Approve Previous Meeting Minutes**

**In a motion duly made by Erin Johnson and seconded by Joel Wieman, with unanimous consent, it was resolved to approve the amended previous meeting minutes as discussed.**

**Off Record: 10:12am**

**On Record: 10:16am**

**Agenda Item – Old Business**

Dr. Wieman updated the Board on what he took away from the ASPPB Conference in October, 2018. The primary focus regarded the EPPP2 test to be launched in 2020. After discussing the future of testing with the new EPPP2, it was agreed board members need to be present at future conferences. It highlights not only immediate needs and concerns of the psychology profession, but also potential investigations risks and long term items that may affect the Board. Also noted was how each individual takes away something different from the conferences and that is what ensures a well-rounded and informed board. It was agreed to wait to discuss the PSYPACT information until board Member Dutson can return and present her information.

**In a motion duly made by Matthew Dammeyer, seconded by Joel Wieman, with a roll call vote, it was resolved to amend: 12 AAC 60.065 (b), to be removed.**

**12 AAC 60.065. REVIEW OF APPLICATION FOR COURTESY LICENSE.** (a) An applicant who meets the requirements on the appropriate checklist established in this section has demonstrated the necessary qualifications for the courtesy license applied for and will be approved by the board's designee for issuance of that license. An applicant who does not meet the requirements on the appropriate checklist in this section will not be issued a courtesy license unless the board further reviews the application and determines that the applicant meets the qualifications in AS 08.86 and 12 AAC 60 for the courtesy license applied for.

(b) The form title "*Application Checklist for Psychology Courtesy License*," dated December 2004, is adopted by reference. This form is established by the board for use by an employee of the department in the completion of processing of an application for a courtesy license to practice psychology in this state.

**Al Levy - Yes**

**Joel Wieman - Yes**

**Matthew Dammeyer - Yes**

**Erin Johnson - Yes**

**In a motion duly made by Matthew Dammeyer, seconded by Joel Wieman, with a roll call vote, it was resolved to amend 12 AAC 60.065 (a), to include "an applicant who meets the requirements on the appropriate checklist provided & maintained by the division."**

**Al Levy – Yes**

**Joel Wieman - Yes**

**Matthew Dammeyer – Yes**

**Erin Johnson - Yes**

**In a motion duly made by Joel Wieman, seconded by Erin Johnson, with a roll call vote, it was resolved to amend section 12 AAC 60.010 (6), to remove language “one of which must be from an applicant’s doctoral committee membership.” And replace with “submits 5 letters of recommendation from three licensed psychologists, members of the American Psychological Association, or diplomates of the American Board of Professional Psychology; and two from other persons not related to the applicant.”**

**Al Levy – Yes**

**Joel Wieman – Yes**

**Matthew Dammeyer – Yes**

**Erin Johnson - Yes**

**Off Record: 11:28am**

**On Record: 1:00pm**

**Agenda Item – AKPA**

Michael Reed, AKPA Representative, presented to the Board how they are working on resequencing of training hours and including additional license statues (ex: retired). AKPA is seeking to adjusting hours professionals are required to accrue, and how they can be applied during their internship. It was hopeful that the Model Licensing Act proposal could have made it to the legislature this year but it would not make the deadline. Mr. Reed advised they have the sponsors needed for the change to be introduced and AKPA is currently finalizing their information for next session. AKPA requested to be placed on future board agendas so the Board can remain informed of progress on the MLA and AKPA activities.

It was also clarified how the AKPA Board and the State Board are 2 separate entities. Where the State Board MAY be in agreement with the processes AKPA is pursuing, it was important to note the 2 Boards are entirely separate entities. AKPA was seeking communication, collaboration, and support of the Board, as long as it all falls within the law. It was requested Licensing Examiner Bartlett get additional information to clarify the allowable relationship between the 2 boards. Especially when it comes to lobbying and legislation changes. This was a 2 way question as the Board would like to seek fingerprinting as a requirement in the future and could use AKPA as a supporter.

**Off Record: 1:48pm**

**On Record: 1:55pm**

**Agenda Item – Annual Report**

The Board reviewed the Annual Report draft. After some discussion regarding minor grammatical and spelling changes, it was moved to a vote.

**In a motion duly made by Matthew Dammeyer and seconded by Erin Johnson, with  
unanimous consent, it was resolved to approve the FY 2019 Annual Report, with corrections,  
as discussed.**

**Agenda Item – Adjourn**

**Upon a motion made by Erin Johnson, seconded by Joel Wieman, and approved unanimously,  
it was resolved to adjourn the meeting.**

**Chair Levy Adjourned the meeting at 2:44pm.**

Respectfully submitted,

\_\_\_\_\_  
Lacey Bartlett  
Occupational Licensing Examiner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Allen Levy  
Board Chair

\_\_\_\_\_  
Date